



STATE OF CONNECTICUT • COUNTY OF TOLLAND  
INCORPORATED 1786

# TOWN OF ELLINGTON

55 MAIN STREET • P. O. BOX 187  
ELLINGTON, CONNECTICUT 06029-0187

TEL 870-3100 FAX 870-3102  
[www.ellington-ct.gov](http://www.ellington-ct.gov)

MICHAEL P. STUPINSKI  
First Selectman

PETER J. CHARTER  
Deputy First Selectman

LAURIE E. BURSTEIN  
ANN L. HARFORD  
A. LEO MILLER, JR.  
JAMES M. PRICHARD  
JOHN W. TURNER

## MINUTES

SPECIAL MEETING  
BOARD OF SELECTMEN  
Monday, November 30, 2009  
Town Hall - Meeting Hall

SELECTMEN PRESENT: Laurie Burstein, Peter Charter, Ann Harford, A. Leo Miller, James Prichard, Michael Stupinski and John Turner

OTHERS PRESENT: Maurice Blanchette, First Selectman-Elect; Nicholas DiCorleto, Finance Director; Michael Varney and Gary Feldman, Ellington Volunteer Fire Department; Peter Hany, Ellington Volunteer Ambulance Corps; Peter Wertsching, Client Executive, Willis HRH Benefits; Ronald Stomberg, Selectman-Elect; Kala Kachmar; Journal Inquirer

### I. CALL TO ORDER:

Mr. Stupinski called the special meeting of the Board of Selectmen to order at 7:32 p.m.

### II. CITIZENS' FORUM: None.

### III. APPROVAL OF MINUTES:

A. November 16, 2009 Board of Selectmen Meeting

MOVED (CHARTER), SECONDED (MILLER) AND PASSED UNANIMOUSLY TO APPROVE THE BOARD OF SELECTMEN MEETING MINUTES OF NOVEMBER 16, 2009.

### IV. UNFINISHED BUSINESS:

A. Review of Proposed Emergency Services Contracts:  
1. EVAC

MOVED (CHARTER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO APPROVE THE CONTRACT BETWEEN THE TOWN OF ELLINGTON AND THE ELLINGTON VOLUNTEER AMBULANCE CORPS, INC., AS SUBMITTED AND ATTACHED TO THE MINUTES OF OCTOBER 16, 2009, INCLUDING RECOMMENDED AMENDMENTS, SUBMITTED NOVEMBER 30, 2009 (**ATTACHED**); AND FURTHER, TO AUTHORIZE THE FIRST SELECTMAN TO EXECUTE THE CONTRACT.

## 2. EVFD

MOVED (CHARTER), SECONDED (MILLER) AND PASSED [TURNER ABSTAINED] TO APPROVE THE CONTRACT BETWEEN THE TOWN OF ELLINGTON AND THE ELLINGTON VOLUNTEER FIRE DEPARTMENT, INC., AS SUBMITTED AND ATTACHED TO THE MINUTES OF OCTOBER 16, 2009, INCLUDING RECOMMENDED AMENDMENTS, SUBMITTED NOVEMBER 30, 2009 (**ATTACHED**); AND FURTHER, TO AUTHORIZE THE FIRST SELECTMAN TO EXECUTE THE CONTRACT.

## 3. CLFD

Mr. Stupinski noted that the Town and the Crystal Lake Fire Department (CLFD) did not agree on including the ISO standards in their contract as CLFD felt they were limited in their ability to improve their ratings due to no public water supply in the Crystal Lake area. Mr. Turner stated that there are other key components in the ISO program, i.e., communications, dispatching of alarms, receiving/transmitting of alarms, recordkeeping, training, etc. and felt it was an important part of the contract. He noted that water supply is a significant part of the package for ratings used in that part of Town but things can be done to demonstrate improvement. Mr. Stupinski agreed and suggested including ISO standards in the next contract negotiations with CLFD.

MOVED (CHARTER), SECONDED (MILLER) AND PASSED UNANIMOUSLY TO APPROVE THE CONTRACT BETWEEN THE TOWN OF ELLINGTON, THE ELLINGTON CRYSTAL LAKE FIRE DISTRICT AND THE CRYSTAL LAKE VOLUNTEER FIRE DEPARTMENT, AS SUBMITTED AND ATTACHED TO THE MINUTES OF OCTOBER 16, 2009, INCLUDING RECOMMENDED AMENDMENTS, SUBMITTED NOVEMBER 30, 2009 (**ATTACHED**); AND FURTHER, TO AUTHORIZE THE FIRST SELECTMAN TO EXECUTE THE CONTRACT.

## B. Retirement Insurance – Medicare Supplement

Mr. Stupinski pointed out that the Personnel Rules & Regulations states that the retiree benefits include a prescription drug plan if available; however, this option was not available at the last printing of the rules in 2005. Now retirees have the option to purchase a prescription drug plan at no cost to the Town. Mr. Miller stated that in the event things change and this coverage develops a significant cost to the Town, this benefit will need to be revisited as a new item.

Mr. Wertsching reviewed the Employer Group Medicare Rates for 2010 (**attached**) noting that if the retiree elects the additional prescription drug plan option, it is at their own expense.

MOVED (CHARTER), SECONDED (BURSTEIN) AND PASSED UNANIMOUSLY THAT, IN LINE WITH THE RENEWAL OF OUR HEALTH INSURANCE PLAN, THE TOWN OFFER RETIREES, AT NO COST TO THE TOWN, THE OPTION OF PURCHASING AN ADDITIONAL CHOICE OF A PLAN CONSISTING OF ANTHEM MEDICARE PLAN 'F' WITH A RIDER OF A 10/25/40 CO-PAY, UNLIMITED MAXIMUM, PRESCRIPTION PLAN.

## C. Tax Refunds/Abatements [Revised – October 2009]

MOVED (CHARTER), SECONDED (HARFORD) AND PASSED UNANIMOUSLY TO APPROVE THE *REVISED* TAX REFUNDS IN THE AMOUNT OF \$6,404.65, AS RECOMMENDED BY THE TAX COLLECTOR AND AS SPECIFIED IN THE *REVISED* REFUNDS/ABATEMENTS STATEMENT FOR THE MONTH OF OCTOBER 2009. (**ATTACHED**)

D. 2008-2009 Year-End Transfers/Additional Appropriations

Mr. DiCorleto reviewed the 2008-2009 Year-End Transfers and noted that there is a positive fund balance but the actual number needs to be verified by the auditors. Ms. Harford questioned why the Town Counsel account is over budget. Mr. DiCorleto explained that the figure includes a \$50,000 lawsuit and union contract negotiations. Mr. Miller pointed out that the Town incurred several expenses for architectural fees and cautioned the BOS to be conscientious of how these costs mount up. Mr. DiCorleto stated that in order to submit a project for the State and Federal Economic Stimulus Shovel Ready Projects, the Town was mandated to submit engineered, conceptual plans. It was money the Town had to spend upfront in order to be eligible for the possible award of grant money.

MOVED (CHARTER), SECONDED (MILLER) AND PASSED UNANIMOUSLY TO APPROVE THE YEAR-END TRANSFERS, ADJUSTMENTS AND ADDITIONAL APPROPRIATIONS FOR FISCAL YEAR 2008-2009, AS SUBMITTED AND RECOMMENDED BY THE FINANCE OFFICER (**ATTACHED**); AND FURTHER, THAT THE 2008-2009 YEAR-END TRANSFERS AND ADDITIONAL APPROPRIATIONS THAT REQUIRE TOWN MEETING APPROVAL BE ADDED TO THE TOWN MEETING SCHEDULED FOR DECEMBER 14, 2009 AT 7:15 P.M. FOR CONSIDERATION.

V. NEW BUSINESS:

- A. Appointment of EDC Representative to Ad Hoc Plan of Conservation and Development Implementation Committee

MOVED (CHARTER), SECONDED (HARFORD) AND PASSED UNANIMOUSLY TO APPOINT RAY BEDARD AS THE ECONOMIC DEVELOPMENT COMMISSION REPRESENTATIVE TO THE AD HOC PLAN OF CONSERVATION AND DEVELOPMENT IMPLEMENTATION COMMITTEE TO JULY 31, 2010, AS RECOMMENDED BY THE ECONOMIC DEVELOPMENT COMMISSION.

- B. Letter of Commitment – CIRMA Budget Stabilization Program

Mr. Stupinski stated that this Letter of Commitment is an extension of fixed rates for liability, automobile and property coverages.

MOVED (CHARTER), SECONDED (MILLER) AND PASSED UNANIMOUSLY TO AUTHORIZE THE FIRST SELECTMAN TO SIGN THE LETTER OF COMMITMENT FOR BUDGET STABILIZATION PROGRAM FOR LIABILITY-AUTOMOBILE-PROPERTY [LAP] COVERAGES, BETWEEN THE CONNECTICUT INTERLOCAL RISK MANAGEMENT AGENCY (CIRMA), THE TOWN OF ELLINGTON AND ELLINGTON BOARD OF EDUCATION FOR THE POLICY PERIOD JULY 1, 2009 TO JULY 1, 2012. (**ATTACHED**)

VI. SELECTMEN COMMITTEE REPORTS:

- A. Personnel Policies Committee
- Revisions to Personnel Rules and Regulations

Mr. Stupinski stated that the Personnel Policies Committee reviewed the proposed changes to the Personnel Rules and Regulations and submitted their recommendations. He noted that more work is needed to establish a Classification Plan for non-exempt employees as stipulated in the Town Charter. He suggested the BOS adopt the proposed changes as presented and the Personnel Policies Committee will continue to work on the classification plan.

MOVED (CHARTER), SECONDED (BURSTEIN) AND PASSED UNANIMOUSLY TO ADOPT THE REVISIONS TO THE TOWN OF ELLINGTON PERSONNEL RULES AND REGULATIONS, AS OUTLINED IN THE DRAFT DATED NOVEMBER 10, 2009, INCLUDING THE REVISIONS DATED NOVEMBER 23, 2009, AS RECOMMENDED BY THE PERSONNEL POLICIES COMMITTEE.

VII. CORRESPONDENCE:

- A. November 18, 2009 Letter from Leo Miller
- re: Request to rescind action taken by the BOS at the 11/16/09 meeting relating to First Selectman's salary

Mr. Stupinski referenced a letter from the Town Attorney dated November 25, 2009, advising that the Board of Selectmen did have the authority to revisit the First Selectman's salary at its meeting of November 16, 2009.

VIII. ADJOURNMENT

Prior to adjournment, Mr. Stupinski noted that this is his last meeting, as well as the last meeting for Peter Charter and Ann Harford. He publicly thanked Peter Charter and Ann Harford for their time, dedication and service to the Town.

MOVED (HARFORD), SECONDED (CHARTER) AND PASSED UNANIMOUSLY TO ADJOURN THE SPECIAL MEETING OF THE BOARD OF SELECTMEN AT 8:20 P.M.

Submitted by Marie Sauve Approved: Michael P. Stupinski  
Marie Sauve Michael P. Stupinski

**APPENDIX A**  
**EMERGENCY SERVICES AGREEMENT**  
**ELLINGTON VOLUNTEER AMBULANCE CORPS, INC.**

- A. USE OF AMBULANCE BUILDING. The Town authorizes EVAC to use and control the "ambulance building" located at 41 Maple Street, Ellington, Connecticut for all purposes consistent with the organization of EVAC and its mission to provide emergency services to the people of Ellington and those activities that may be of primary benefit to EVAC as a separate entity including its fund raising activities subject only to making the facilities available to any other town agency or activity upon request and providing that the requested activity or use does not unreasonably interfere with the primary use of the facilities by EVAC and is not otherwise prohibited by building or accessibility codes.
- B. PAID PERSONNEL. Paragraph 3 of the general contract is modified as follows: In order to provide emergency coverage throughout the day, the Town has authorized and agreed that EVAC may utilize certain paid personnel. Such personnel must submit to the application procedures of EVAC and be approved and recommended by EVAC to the Town Board of Selectmen that has the final authority to hire the recommended person who will then be an employee of the Town subject to and entitled to the benefits of a town employee as a part-time or full-time employee, as the case may be, but shall be a special member of EVAC for so long as employed in this capacity and under the direction of EVAC as to duty hours and all performance direction and requirements. Paid personnel shall not participate in the incentive programs for volunteers described in paragraph 12.
- C. BUDGETED EXPENSES. Ordinary expenses of EVAC whether budgeted or non-budgeted due to emergency needs of EVAC will be promptly reviewed by personnel designated by EVAC and when approved shall be forwarded to the Finance Officer for payment. Both EVAC and the Finance Officer will make diligent effort to process all bills so that payment can be made within the terms of the charge to avoid late fees or cancellation of accounts. In the event that experience determines that this process does not avoid late fees or cancellation of accounts, then the parties will re-examine the process and *without in any way changing the liability for payment of expenses set forth in paragraph 10 of this contract, may adopt use of a revolving account under the control of EVAC by which the Finance Officer may provide a sum of money to be deposited in an EVAC account from which EVAC will pay its bills and provide an accounting to the Finance Officer after the expenditure and then the Finance Officer will reimburse or replenish the fund and account for the expenditures within the budget as provided in paragraph 10. ~~with the~~*

~~accounting to the Finance Officer after the expenditure upon application for replenishment of the account.~~

- D FEES FOR SERVICE. EVAC will continue to make reasonable charges for its services to the public in order to offset some of the expenses in providing the equipment, supplies and training required to provide its services. It will maintain records necessary to support the charges and collect the same but need not be either the billing agency, the administrative agency nor the collecting agency all of which work shall be performed by an independent contractor skilled in performing those activities. EVAC shall continually review and establish rates for service consistent with charges by *other ambulance services in the area with due allowance for allowable charges under Medicare, Medicaid and general health insurance.*

- (1) All funds when collected by the independent contractor shall be remitted directly to the Finance Officer of the Town of Ellington and deposited or allocated to a separate fund referred to as the "EVAC Charging Fund". While expenditures from this fund are subject to the procedures required by the Ellington Charter and the general statutes, none of these funds shall be used for general town expenses but shall be used exclusively for ambulance and medical equipment, training and services for the people of Ellington.

- E. RESCUE POST. The Town recognizes and approves the continued support to RESCUE POST NO. 512 as a service to Ellington youth, a project to develop interest in service among young people and a training ground for future volunteers and authorizes use of all EVAC facilities and equipment in furtherance of that work.

EVFD  
revisions

IV-A-2

**APPENDIX A  
EMERGENCY SERVICES AGREEMENT  
ELLINGTON VOLUNTEER FIRE DEPARTMENT**

- A. USE OF BUILDINGS. Recognizing that a portion of the land and building is owned by EVFD although maintained by the town, the Town authorizes EVFD to use and control the "Center Fire Department Building" located at Main Street, Ellington, Connecticut and that area at Nutmeg Business Park leased for fire apparatus for all purposes consistent with the organization of EVFD and its mission to provide emergency services to the people of Ellington and those activities that may be of primary benefit to EVFD as a separate entity including its fund raising activities subject only to making the facilities available to any other town agency or activity upon request and providing that the requested activity or use does not unreasonably interfere with the primary use of the facilities by EVFD and is not otherwise prohibited by building or accessibility codes.
- B. FIRE CADET PROGRAM. The Town recognizes and approves the continued support by EVFD for a fire cadet program as a service to Ellington youth, a project to develop interest in service among young people and a training ground for future volunteers and authorizes use of all EVFD facilities and equipment in furtherance of that work.
- C. DISSOLUTION OF THE ELLINGTON VOLUNTEER FIRE DEPARTMENT, INC. In the event that the corporation, Ellington Volunteer Fire Department, Inc. is dissolved for any reason, then all assets of that corporation, after payment of its debts, shall be transferred to the Town of Ellington by appropriate deeds, bills of sale or other evidence of transfer of title.

Added ↑

11-30-09

CLFD-revisions

IV-A-3

3. CLFD shall determine the training required for all categories of its membership and procedures necessary to carry out its operational functions without control by the Town;
4. CLFD will cooperate with and participate in training and operation with ~~other~~ <sup>all</sup> entities providing emergency services to the people of Ellington.
5. CLFD shall maintain both membership and qualification records of its personnel, apparatus and equipment as well as such records of emergency activities as may be required by applicable licensing authorities, insurance companies, police and medical authorities, as well as the people for whom they provide services. The development and maintenance of such records shall be the responsibility of CLFD;
6. CLFD shall be entitled to continue to participate in mutual aid through Tolland County Mutual Fire Service, Inc.
7. CLFD shall be entitled to maintain separate money accounts in its name for the purpose of managing funds contributed by members, its own fundraisers and contributions from benefactors and contributors who make contributions in appreciation for the services performed and to support CLFD's activities. Such funds shall be under the control of CLFD and may be used for any purpose as determined by CLFD;
8. The Town commits to supporting CLFD to the same extent and same manner as it supports all other departments and agencies of the Town in order that CLFD may be able to meet the objectives of both the Town and CLFD to provide emergency service within CLFD's area of service.
9. As a contracting agency with the Town, CLFD will submit a budget request annually as part of the Town budget process. The request will forecast its operating expenses and needs for the fiscal year including equipment replacement and additions that should be funded on an annual basis as well as needs in anticipated major capital expenses or needs for vehicles, building acquisitions, and improvements, with such detail as is regularly required by the Town Finance Officer and the Board of Finance. Any appropriate member(s) of CLFD will be available to meet with the Town budget authorities including attendance at necessary meetings to explain its budget request, needs and alternatives;



10. Upon adoption of a budget by the Town allocated to CLFD, all expenses of CLFD within the budget will be paid by the Town of Ellington through its Finance Department following standard financial procedures for all Town expenditures;
11. The parties recognize that CLFD is required to respond to emergencies that may not have been anticipated and/or sustain damage to vehicles and equipment in the process of providing its emergency services that require expenditures not contemplated by the adopted budget. The Town through its Finance Department will put in place financial procedures to accommodate such unanticipated events and costs.
12. Within its general insurance budget, the Town shall provide and pay for: a) property casualty and extended insurance for the land and building owned by the CLFD and all CLFD equipment and personal property housed therein; b) liability insurance for all personnel acting in their capacity as a member of CLFD; c) vehicle liability; and d) worker's compensation insurance. The provisions of all such policies of insurance shall be substantially similar to those policies maintained by the Town for its property and personnel. Nothing herein prevents CLFD from obtaining separate insurance for its organization and/or members but it should determine with the First Selectman that such additional coverage is not available through the Town insurance programs and meets a particular need for CLFD and/or its members.
13. Incentive Programs for Volunteers:
  - 13.1 The Town has and will continue to provide Accidental Death and Dismemberment insurance and Accident/Sickness insurance for Volunteers.
  - 13.2 The Town has also provided and will continue to provide a Length of Service Award program that recognizes continued service to the organization with an annuity based on length of service, and an Incentive Award Program that recognizes dedicated attendance by volunteers at emergency calls, training sessions and participation in the activities of the organization as well as the costs to the volunteers to participate.
14. Vehicles and ~~equipment~~ <sup>added</sup> purchased by the Town of Ellington for use by CLFD shall be titled and registered in the name of the Town of Ellington. Vehicles and equipment purchased with separate funds of CLFD shall be titled and registered to CLFD and remain the property of CLFD and the Town agrees to provide insurance for all such vehicles, equipment and assets. Appropriate memoranda of CLFD vehicles, equipment and assets shall be filed with the Town Finance Officer to identify and confirm the separate ownership of CLFD assets.

## APPENDIX A

### EMERGENCY SERVICES AGREEMENT CRYSTAL LAKE VOLUNTEER FIRE DEPARTMENT

- A. USE OF BUILDINGS. Recognizing the land and building located at 316 Sandy Beach Road, Ellington, Connecticut (Crystal Lake Fire Department Building) is owned by CRYSTAL LAKE FIRE DISTRICT the CLFD shall continue to have all rights to the land and building and to use both the land and building for all purposes consistent with the organization of CLFD and its mission to provide emergency services to the people of Crystal Lake, Ellington. CLFD agrees to make the facilities available to any other town agency or activity upon request provided the requested activity or use does not unreasonably interfere with the primary use of the facilities by CLFD and is not otherwise prohibited by building or accessibility codes.
- B. FIRE CADET PROGRAM. The Town recognizes and approves the continued support by CLFD for a fire cadet program as a service to Ellington youth, a project to develop interest in service among young people and a training ground for future volunteers and authorizes use of all CLFD facilities and equipment in furtherance of that work.
- C. DISSOLUTION OF CRYSTAL LAKE FIRE DISTRICT In the event that CRYSTAL LAKE FIRE DISTRICT, an independent political district chartered by the Connecticut Legislature, is dissolved for any reason, then all assets of that DISTRICT, after payment of its debts, shall be transferred to the Town of Ellington by appropriate deeds, bills of sale or other evidence of transfer of title, *per Section 7-329 CT General Statutes*

Added →

## Employer Group Medicare Rates 2010

Product	2010 Rate
<b>Group Retiree Plans</b>	
Group Retiree Plan B	\$173.05
Group Retiree Plan C	\$216.97
Group Retiree Plan F	\$217.40
<b>BlueScript Prescription Drug</b>	
\$5/10 Copay, Unlimited Generic / \$600 Brand	\$108.98
\$5/10 Copay, Unlimited Generic / \$2,000 Brand	\$189.01
\$5/10 Copay, Unlimited Generic / Unlimited Brand*	\$282.58
\$10/25 Copay, Unlimited Generic / \$600 Brand	\$95.96
\$10/25 Copay, Unlimited Generic / \$2,000 Brand	\$163.98
\$10/25 Copay, Unlimited Generic / Unlimited Brand*	\$225.69
<b>3-Tier Drug</b>	
\$5/15/25 Copay, \$2,000 Maximum	\$149.14
\$5/15/25 Copay, \$3,000 Maximum	\$184.16
\$5/15/25 Copay, Unlimited Maximum*	\$271.74
\$10/20/30 Copay, \$2,000 Maximum	\$140.35
\$10/20/30 Copay, \$3,000 Maximum	\$173.78
\$10/20/30 Copay, Unlimited Maximum*	\$231.60
\$10/25/40 Copay, \$2,000 Maximum	\$136.63
\$10/25/40 Copay, \$3,000 Maximum	\$167.17
\$10/25/40 Copay, Unlimited Maximum*	\$222.84
<b>BC 65</b>	
High Option	\$103.23
Low Option	\$40.25
<b>BS 65</b>	
Plan 81	\$94.43
Plan 82	\$76.90
Plan 83	\$54.65
<b>Major Medical</b>	
\$100 Deductible, \$5,000 I.H.N.M., \$50,000 Maximum	\$207.11
\$200 Deductible, \$5,000 I.H.N.M., \$50,000 Maximum	\$196.26

\* Initial setup of a Medicare retiree plan will require 10 or more members (eligible retirees & spouses) in the Group Retiree Plan in order to offer an unlimited maximum drug option. Installation of an unlimited drug plan is allowed for groups having one or more eligible working aged member.

Medicare Part B standard premium - \$96.40 / \$110.50  
 Part A deductible: \$1,100  
 Part B deductible: \$155.00

10/20/09

Present Plan  
 BC 65 H.O. 103.23  
 BS 65- P 81 94.43  
 197.66  
 Dental + 32.82  
 230.48

2010  
 group F 217.40  
 3 tier Dr. 222.84 unlimited  
 440.24  
 Dental 32.82  
 473.06  
 <230.48> Town Contrib  
 242.58 Employee

[illegible]

These numbers may change after the auditors review			
		<b>TOWN OF ELLINGTON</b>	
		<b>FISCAL YEAR 2008-09</b>	
	<b>TRANSFERS/ADDITIONAL APPROPRIATIONS</b>		
	<b>REQUIRES NO TOWN MEETING ACTION</b>		<b>DOLLAR AMOUNT</b>
<b>(A)</b>	<b>FISCAL YEAR 2008-09</b>		
	<b>TRANSFERS FROM:</b>		
950	Insurance		123,807
		<b>TOTAL</b>	<b>123,807</b>
	<b>TRANSFERS TO:</b>		
130	Finance Officer		4,348
255	Ethics Commission		1,332
320	Crystal Lake Fire Dept		10,887
321	Fire Protection Hydrants		11,006
333	Police Drug Abuse Resit Ed		417
360	Building Department		2,534
370	E. Volunteer Ambulance		9,722
375	Emergency Services incentive Program		2,924
425	Town Garage Maintenance		1,872
430	Street Signs		4,197
435	Grounds Maintenance -BOE/PARKS		5,874
440	Town Road Aid-Materials		10,534
455	Sanitary Recycling		28,915
456	Household Hazardous Waste		5,454
741	Food Pantry		576
750	Human Services		9,836
840	Arbor Commons		710
930	Social Security Tax		35
951	Insurance Reimbursement		11,640
1020	Ad HOC Alcohol/Drug Council		209
1075	Town Communications		785
		<b>TOTAL</b>	<b>123,807</b>
<b>(B)</b>	<b>FISCAL YEAR 2008-09</b>		
	<b>TRANSFERS FROM:</b>		
450	Sanitary Landfill		56,429
		<b>TOTAL</b>	<b>56,429</b>
	<b>TRANSFERS TO:</b>		
	CapNRF-Local Capital Improvement Program		3,206
	CapNRF-Road Overlay		29,142
	CapNRF-Crystal Lake Stormceptors		18,507
	CapNRF-Culvert Replacements		4,374
	CapNRF-BOE-EMS Replimnt Boiler Dual		1,200
		<b>TOTAL</b>	<b>56,429</b>
	Town Charter Section 1009-Expenditures and Accounting - see attached		

	REQUIRES TOWN MEETING ACTION-(C,D)	DOLLAR AMOUNT
(C)	APPROPRIATE FROM	
	Unreserved-General Fund Balance-08-09	406,914
	TOTAL	406,914
	TO:	
150	Town Counsel	28,381
331	Police Special Duty	44,340
420	Equipment Maintenance	50,968
439	Town Road Aid-Winter	87,295
480	Engineer & Inspections	103,460
610	Hall Memorial Library	28,213
810	Town Hall	64,257
	TOTAL	406,914
(D)	PREPAID GRANTS	
	To increase PREPAID GRANTS and funds fully reimbursable for	
	Fiscal Year commencing on July 1, 2008 and ending on June 30, 2009	
	and to appropriate the same to the Board of Education in a sum	
	not to exceed \$111,883. New allocation total is \$872,183 (\$760,300	
	approved at Town Meeting May 13, 2008 plus \$111,883)	



**CONNECTICUT  
INTERLOCAL  
RISK  
MANAGEMENT  
AGENCY**

900 Chapel Street, 9th Floor  
New Haven, Connecticut 06510-2807  
Telephone: 203-946-3700 | Fax: 203-773-6971  
www.cirma.org

Letter of Commitment for Budget Stabilization Program  
between the  
Connecticut Interlocal Risk Management Agency (CIRMA)  
and the  
Town of Ellington and Ellington Board of Education  
Effective 7/01/09 – 7/01/12

CIRMA certifies that the Town is eligible for the budget stabilization program for Liability-Automobile-Property (LAP) coverages, which includes enhanced risk control services, and a multiple-year coverage period with stabilized rates applicable to annual contributions.

This program provides the following benefits to help the Town address their LAP losses:

- The Town receives a customized risk management program to reduce loss costs and insurance premiums.
- The Town secures a stable multi-year risk management budget to facilitate municipal financial planning.
- The Town re-allocates savings from loss costs and insurance premiums to risk control programs and other municipal operational expenses.
- The Town enhances its community goodwill and public image through improved risk management practices, reduced losses, and premium savings.

**CIRMA's Commitment**

- This is a multi-year commitment by CIRMA to assist the Town in implementing and monitoring the risk control program and return to the Town the risk control results.
- CIRMA agrees, in partnership with the Town, to establish a risk management plan to create a safe municipal environment and reduce losses.
- CIRMA agrees not to increase the current rate charged to the Town per exposure unit; **however**, premiums may decrease during this multi-year agreement.

**Town Commitment.**

- The Town agrees that the only way to reduce losses is through effective implementation of a risk management program.
- The Town agrees to commit sufficient resources to support and implement the risk management initiatives agreed upon with CIRMA.
- The Town acknowledges that this is a multi-year approach to reducing losses and to creating a safe municipal environment.



The Town agrees not to bid the LAP coverages during the period covered by this program as shown in the Endorsement.

This commitment shall remain in effect consistent with the Budget Stabilization Endorsement.

In the event the Town bids this contract during this program period, this mutual commitment ceases. Additionally, CIRMA reserves the right to terminate or modify the program for the following reasons:

- If the Town does not implement the agreed upon risk control initiatives.
- If the Town fails to make timely payment of premiums.
- If the Town possesses an unmanaged high risk/non-standard exposure.

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Bruce A. Wollschlager  
President and CEO

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Michael Stupinski  
First Selectman

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Date

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Date